

Host Town entertainment, accommodation, and food will be organised by the Cromwell 2012 Host Town Committee.

People are still talking about the last time the Cavalcade finished in Cromwell! Many of the Cromwell Host Town Committee were there back in 1998 and they are working hard to ensure this year will live up to the high standards set back then. Trails will be accommodated at the Racecourse with horse paddocks within view and walking distance from the accommodation area. The Dinner and Hoe-down are all at the racecourse too so it'll only take your mates a couple of minutes to drag your tired body back from the Hoe-down Marquee to your sleeping bag. The Hoedown band is 'The Glen Moffatt Big Band' (same as 1998).

Ross Wilson will be making his wonderful DVD's of the trails again and Stephen Jacquier will be the official Photographer.

Specific information on the trail of your choice will be sent later.

All people on the trails **MUST** complete a registration form, and sign the back of that form in two places to show that they have read the "Terms and Conditions" and have understood the Health and Safety Form.

Participants must be over the age of 16. Trust members have priority booking for four weeks.

Because of the high risk fire factor over late summer, all our trails essentially have a NO SMOKING policy. Trail Bosses set rules concerning smoking depending on conditions. Absolutely no smoking in woolsheds, hay barns or other high risk areas.

- Riders need their own horses, which must be fit. Walkers and riders must also be fit.
- Unless otherwise stated, trail fees include meals, woolshed accommodation, agistment and hay for horses, gear transport during trail.
- Accommodation or tent space will be provided at Cromwell for all cavalcade participants.
- All participants on trails will assemble at the starting point on the afternoon or evening of the meeting day, for horse inspection, registration verification and briefing.
- Bookings are NOT transferable between people.
- Badges are included in trail fee.
- DVDs and photos of the Cavalcade will be available to buy.

POSSIBLE EXTRA COSTS

- Cancellations received before 1st February 2012 will get a refund less \$110. Later than this, refunds will be at the discretion of the organising committee.
- Hot showers will be available at Cromwell at a cost of \$2 paid to the person providing the shower.
- A late fee of \$40 is payable for registrations received after 1st February 2011. A fee of \$20 will be charged for a change of trail.

CLOTHING

Those that have been paid for with this registration will be distributed at the start of your trail.

CROMWELL OPTIONS

- Tickets for Dinner, Hoe-down and Breakfast at Cromwell - if not paid for at time of registration can be obtained from the host town.

Please make your cheques to "Cromwell Cavalcade Host Town Committee" and forward your order and payment to: Host Town Committee, C/- The Secretary, Terry Emmitt, PO Box 38 Cromwell 9342. Dinner \$30, Breakfast \$15, Hoedown \$25, (Hoedown tickets are discounted for Cavalcaders when booked at time of registration) You will be able to collect tickets on 25 February from the Host Town office. Tickets paid for when registering will be distributed on Friday 24th.

VEHICLE FERRYING

- For the horse trails, vehicles can be ferried from the start of the trail to Cromwell race course. The cost for this is shown in the trail details and must be paid at time of registration. If you decide later that you need to have a car ferried please contact Maude O'Connell on 021 060 8428.

CONFIRMATION OF REGISTRATION

- Registered participants will receive confirmation of their bookings within 6 weeks of receipt of the registration form.

FURTHER INFORMATION - More details about exact meeting places and what gear to bring will be sent in January.

SAFETY FORM FOR ALL CAVALCADE PARTICIPANTS

The purposes of the Safety Plan for the Cavalcade are:-

- To make the Cavalcade as safe as possible for both participants and the public.
- To satisfy the requirements of the Department of Conservation when using conservation land.
- To comply with NZ laws and legislation (OSH) regarding accountability for the safety of outdoor events.

YOUR TRAIL BOSS HAS A COPY OF THE SAFETY PLAN THAT YOU CAN READ and you can view one on our website www.cavalcade.co.nz

ALL CAVALCADE PARTICIPANTS are required to sign the Registration Form in Two Places. The first signature is to cover the indemnity of land owners and other liabilities. The second signature is to confirm that you have read and understand your responsibilities in order to comply with the Safety Plan. BOTH BOXES on the Registration Form MUST BE SIGNED and received by the Cavalcade Co-ordinator BEFORE you can take part in the Cavalcade.

RESPONSIBILITIES OF ALL CAVALCADE PARTICIPANTS

All Cavalcade Participants are responsible for abiding by the terms and conditions specified in this Registration Form, and all further instructions from the Cavalcade Co-ordinator and the Trail Boss with respect to the Cavalcade. PLEASE NOTE THAT Special groups of Cavalcade Participants such as Leaders, Horse Riders, Wagoners, Gofers, First Aid and 4WD drivers have additional responsibilities which are listed below. In particular,

ALL CAVALCADE PARTICIPANTS are responsible for:

- Ensuring that you are fit, healthy and experienced enough to take part in the Cavalcade.
- Providing, carrying and wearing appropriate clothing and equipment as advised by Trail Boss or other Leaders. (A recommendation list and suggested First Aid kit will be provided later.)
- Taking personal responsibility for your own health, personal medication and minor ailments.
- Advising the Trail Boss of any medical condition that could affect an emergency situation.
- Ensuring an adequate amount of personal food and liquid intake.
- Maintaining a high standard of personal hygiene, particularly with handling food and toileting.
- Staying with your Trail group and abiding by the instructions of the Trail Boss, Wrangler(s), Gofer(s) and Backup(s).
- Taking personal responsibility for understanding the trail route and attending daily safety briefings.

IF YOU HAVE READ AND UNDERSTOOD YOUR RESPONSIBILITIES AND ARE WILLING TO COMPLY WITH THESE CONDITIONS, SIGN THE LOWER BOX ON THE REGISTRATION FORM (back of registration form). IF YOU DO NOT SIGN THE FORM WE CANNOT ALLOW YOU TO PARTICIPATE IN THE CAVALCADE.

Responsibilities of All Wranglers and Co-Leaders

- Assisting in the safety and emergency management on the trail, including alternative route choice and weather assessment.
- Together with the Trail Boss, walking or riding the entire route prior to the Cavalcade, and assessing and determining alternative bad weather routes and escape routes.
- Assisting the Trail Boss in setting up and running Trails, organising overnight accommodation, and implementing the Safety Plan. The Trail Boss has a copy of the Safety Plan which you should read.
- Assisting the Trail Boss in any emergency situation.

Responsibilities of All Cavalcade Participants with Horses (either on Riding Trails, or with Wagon Trails)

- Ensuring that your horse is fit, healthy and suitably experienced, including ability to cross rivers.
- Ensuring that your horse is properly shod, or have and use horse boots approved by the Trail Boss.
- Ensuring that your horse is well fed and watered.
- Advising the trail Boss of any unforeseen problems arising with your horse.

Responsibilities of All Cavalcade Participants with Vehicles (either as Back-ups or as First Aid Support)

- Ensuring that your vehicle(s) are safe and in good mechanical order, and comply with all legal requirements.
- Ensuring that there is a fire extinguisher in the vehicle.
- Ensuring that all road rules are complied with.
- Ensuring that all passengers are carried safely and that drivers have the correct licences.

Responsibilities of All Cavalcade Participants on Wagon Trails

- Ensuring that the wagon is in sound mechanical condition.
- Carrying equipment to cope with any difficult terrain which might reasonably be expected.

Responsibilities of Cavalcade First Aid personnel

- Working with the Trail Boss to deal with all safety and health related incidents and matters.
- Ensuring that your First Aid qualification is valid and current.
- Working with the Trail Boss to deal with any injury situation, dealing with patient(s) as first priority, and advising on any necessary communications for outside help from ambulance. NOTE if HELICOPTER assistance is required it must be requested through the PHONE 111 system. If this procedure is not followed, you may be charged for helicopter assistance.

‘Dusty Trails to Cromwell’ 2012 Registration Form

FIRST NAME	ADDRESS.....
SURNAME
NAME FOR NAMETAG IF DIFFERENT FROM ABOVE	POST CODE
Do you have a current first aid certificate? Yes [] No []	TELEPHONE.....
	Email

*****IMPORTANT INFORMATION*****

Are you intending to stay at Cromwell Race Course on the Saturday night? YES [] NO []

If you answered YES above... will you be sleeping in your own float/tent? YES [] NO []

Is this your 10th Cavalcade? YES [] NO [] Actually I've done Cavalcades!

MEDICAL Any medical condition your trail boss should know about?

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SERIOUS DIETARY ALLERGIES

- EACH PERSON MUST REGISTER ON A SEPARATE FORM
- FULL PAYMENT MUST ACCOMPANY THIS FORM. Make cheques payable to Otago Goldfields Heritage Trust or direct to bank a/c 01 0695 0034150 00 with reference being your name & trail code.
- If paying by direct credit please ensure your form is sent at the same time.
- POST TO: Cavalcade 2011, PO Box 91, CROMWELL 9342
- More forms can be obtained from the above, or you may download the form from our website at www.cavalcade.co.nz

TRAIL NAME.....	TRAIL CODE	\$
Second preference		

CROMWELL OPTIONS

Dinner (Sat 25 TH Feb)	No	@	\$30	\$
Hoe-down (Sat 25 TH Feb)	No.....	@	\$20	\$
Breakfast (Sun 26 th Feb)	No.....	@	\$15	\$

OTHER OPTIONS xs s m l xl xxl xxxl

Polo shirt- men's	No.	@	\$35	\$
Polo shirt- women's	No	@	\$35	\$
Cap	No	@	\$20	\$

VEHICLE FERRYING (see trail notes for cost)

Type of Vehicle	Registration No.	\$.....
Heavy Traffic License needed? YES/NO		

OTAGO GOLDFIELDS HERITAGE TRUST
(Financial Members of the Trust please cross this out)

NON-MEMBER LEVY - \$20.00

Trust Membership – (Optional)	Single \$50, Family \$70	\$.....
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Late fee (for registrations arriving after 1st Feb)	\$40	\$.....
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TOTAL	\$.....
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HEALTH AND SAFETY – To Cover the requirements of OSH you will have to read and understand the Safety form and sign the box on the back of the Registration form to say that you have read and understood the Safety Form and will comply with all responsibilities indicated on that form. If this is not done, we are sorry but you will not be allowed to go on the Cavalcade. SEE INSERT.

**OTAGO GOLDFIELDS HERITAGE TRUST 'Dusty Trails to Cromwell'
CAVALCADE 2012 TERMS & CONDITIONS**

The Cavalcade is organised by the Otago Goldfields Heritage Trust ("the Organisers"). As a condition of your entry you are required to read and sign the following terms and conditions:

Release and Indemnity of Owners and Occupiers of Land

This event is made possible by the kind permission of owners and occupiers of farmland allowing us to use their land. I accept they have given their permission on condition that I release and indemnify them, and I hereby release and indemnify them, from any liability, claims, losses and damages or expenses whatsoever including any liability under the Health and Safety in Employment Act 1992. I further agree at all times to take all reasonable care with regard to farm land, property, stock and crops.

Personal Safety

I understand that participation in the Cavalcade involves a level of personal responsibility. In entering in the Cavalcade I confirm that I am physically fit, suffer no medical condition, disability or lack of skill which would render me unsuitable for the event. I understand that, as a rider, I might not be covered by insurance if I choose not to wear a helmet.

Safety of Property

I acknowledge that I have sole responsibility for my horse, equipment and other possessions during the period of the event.

Liability

By participating in the event I expressly accept all risks personally and release the Organisers, their servants and agents, owners and occupiers of land, sponsors and other persons involved in the event from any liability, claims, losses, damages or expenses caused by any event including but not limited to:

- any personal injury or death
- any emotional or nervous disorder
- any medical condition or suffering
- any property loss or damage

Medical Treatment

I consent to receive medical treatment in the case of any injury, illness or suffering during the activity and agree to indemnify the Organisers, their servants and agents from any liability or claims in respect of that treatment.

Refunds

I agree that I will only be entitled to refunds on the following basis:
Refunds less \$110 for withdrawals before 1st February 2012
Refunds after this date at the discretion of the Organisers

Cancellations

The Organisers reserve the absolute right to cancel the Cavalcade as a result of adverse conditions or any other unforeseen events or circumstances. I accept that refunds for any cancellation will be made entirely at the discretion of the Organisers.

AGREEMENT TO TERMS AND CONDITIONS

I have read the above terms and conditions and agree that my successors, executors, administrators, next of kin and I are bound by these terms and conditions and agree not to commence any litigation or proceedings in any country for any claim to which these terms and conditions relate.

.....
Signature of participant (over 18 years of age) Date Full name (please print)

If the participant is less than 18 years, but over 16 years of age, the signature of parent or guardian:

.....
Signature of parent/guardian Date Full name (please print)

NEXT OF KIN Name

Address

Phone

CONFIRMATION OF RESPONSIBILITIES

I confirm that I have read and understood the Safety Form. I will abide by the terms and conditions agreed to at the time of registration and all further instructions from the Cavalcade Co-ordinator and the Trail Boss with respect to this Cavalcade

.....
Signature of participant (over 18 years of age) Date

If the participant is less than 18 years, but over 16 years of age, the signature of parent or guardian:

.....
Signature of parent/guardian Date