

USEFUL INFORMATION

Specific information on the trail of your choice will be sent later.

Any specific queries you may have concerning a trail should be directed to the Trail Boss by phone or email.

- All people on the trails MUST complete a registration form, and sign the back of that form in **TWO** places to show that they have read the "Terms and Conditions" and have understood the Health and Safety Form.
- Participants must be over the age of 16
- Trust members have priority booking for two weeks.
- Riders need their own horses, which must be fit. Walkers and riders must also be fit.
- Unless otherwise stated, trail fees include meals, woolshed accommodation, agistment and hay for horses, gear transport during trail.
- Accommodation or tent space and showers will be provided at Wanaka for all cavalcade participants.
- All participants on trails will assemble at the starting point on the afternoon or evening of the meeting day, for horse inspection, registration verification and briefing.
- Bookings are NOT transferable between people.
- Badges are included in trail fee.
- DVDs and Videos of the Cavalcade will be available to buy.
- No alcohol is to be taken into the Hoedown.

POSSIBLE EXTRA COSTS

- Cancellations received before 1st February 2010 will get a refund less \$105. Later than this, refunds will be at the discretion of the organising committee.
- A late fee of \$36 is payable for registrations received after 1st February 2010.
- A fee of \$20 will be charged for a change of trail.

CLOTHING

- To ensure your clothing choices and sizing it would be safer to order now through this registration form as orders will be limited. Those that have been paid for will be distributed at the start of your trail.
- Swandri shirts and vest with 'Wanaka 2010' logo will only be available through the registration form. Some shirts without the full logo may be available on the final day.

WANAKA OPTIONS

- Tickets for Dinner, Hoe-down and Breakfast at Wanaka are best paid for through registration - if not paid for at time of registration, Hoe-down tickets can be purchased for \$25.00 at www.ticketfest.co.nz or ring 0220 4842538. Tickets paid for when registering will be distributed on Friday 27th February.

VEHICLE FERRYING

- For the walking trails arrangements have been made for cars to be stored at a site which will be regularly monitored but keep in mind this arrangement will still be at your own risk.
- For the horse trails, vehicles can be ferried from the start of the trail to Wanaka. The cost for this is shown in the trail details and must be paid at time of registration. The Heavy Wagon Trail and the The Boundary Riders do not have this facility. This fee is not refundable except in the case of a cancellation.
- If you decide later that you need to have a car ferried please contact Murray Pryde on 027 443 5030 and enclose the fee as stated plus \$10. The price quoted depends on sufficient demand. Make cheques payable to The Host Town Committee.

CONFIRMATION OF REGISTRATION

- Registered participants will receive confirmation of their bookings within 6 weeks of receipt of the registration form. You may assume you have been accepted for the trail of your choice unless you hear to the contrary within a short time of the receipt of your form.

FURTHER INFORMATION

More details about exact meeting places and what gear to bring will be sent in January.

Because of the high risk fire factor over late summer, all our trails essentially have a NO SMOKING policy. Trail Bosses set rules concerning smoking depending on conditions. Absolutely no smoking in woolsheds, hay barns or other high risk areas.

PLEASE KEEP THIS SHEET FOR FUTURE REFERENCE

SAFETY FORM FOR ALL CAVALCADE PARTICIPANTS

The purposes of the Safety Plan for the Cavalcade are:-

- To make the Cavalcade as safe as possible for both participants and the public.
- To satisfy the requirements of the Department of Conservation when using conservation land.
- To comply with NZ laws and legislation (OSH) regarding accountability for the safety of outdoor events.

YOUR TRAIL BOSS HAS A COPY OF THE SAFETY PLAN THAT YOU CAN READ

ALL CAVALCADE PARTICIPANTS are required to sign the **Registration Form** in **Two Places**: The first signature is to cover the indemnity of land owners and other liabilities. The second signature is to confirm that you have read and understand your responsibilities in order to comply with the Safety Plan.

BOTH BOXES on the **Registration Form** **MUST BE SIGNED** and received by the **Cavalcade Co-ordinator** **BEFORE** you can take part in the Cavalcade.

RESPONSIBILITIES OF ALL CAVALCADE PARTICIPANTS

All Cavalcade Participants are responsible for abiding by the terms and conditions specified in this Registration Form, and all further instructions from the Cavalcade Co-ordinator and the Trail Boss with respect to the Cavalcade. **PLEASE NOTE THAT Special groups of Cavalcade Participants such as Leaders, Horse Riders, Wagoners, Gofers, First Aid and 4WD drivers have additional responsibilities which are listed below. In particular, ALL CAVALCADE PARTICIPANTS are responsible for:**

- Ensuring that you are fit, healthy and experienced enough to take part in the Cavalcade.
- Providing, carrying and wearing appropriate clothing and equipment as advised by Trail Boss or other Leaders. A recommended gear list and suggested First Aid kit will be provided later.
- Taking personal responsibility for your own health, personal medication and minor ailments.
- Advising the Trail Boss of any medical condition that could affect an emergency situation.
- Ensuring an adequate amount of personal food and liquid intake.
- Maintaining a high standard of personal hygiene, particularly with handling food and toileting.
- Staying with your Trail group and abiding by the instructions of the Trail Boss, Wrangler(s), Gofer(s) and Backup(s).
- Taking personal responsibility for understanding the trail route and attending daily safety briefings.

IF YOU HAVE READ AND UNDERSTAND YOUR RESPONSIBILITIES AND ARE WILLING TO COMPLY WITH THESE CONDITIONS, SIGN THE LOWER BOX ON THE REGISTRATION FORM (PAGE 8). IF YOU DO NOT SIGN THE FORM WE CANNOT ALLOW YOU TO PARTICIPATE IN THE CAVALCADE

Responsibilities of All Wranglers and Co-Leaders

- Assisting the Trail Boss in setting up and running Trails, organising overnight accommodation, and implementing the Safety Plan. The Trail Boss has a copy of the Safety Plan which you should read.
- Assisting in the safety and emergency management on the trail, including alternative route choice and weather assessment.
- Together with the Trail Boss, walking or riding the entire route prior to the Cavalcade, and assessing and determining alternative bad weather routes and escape routes.
- Assisting the Trail Boss in any emergency situation.

Responsibilities of All Cavalcade Participants with Horses (either on Riding Trails, or with Wagon Trails)

- Ensuring that your horse is fit, healthy and suitably experienced, including ability to cross rivers.
- Ensuring that your horse is properly shod, or have and use horse boots approved by the Trail Boss.
- Ensuring that your horse is well fed and watered.
- Advising the trail Boss of any unforeseen problems arising with your horse.

Responsibilities of All Cavalcade Participants with Vehicles (either as Back-ups or as First Aid Support)

- Ensuring that your vehicle(s) are safe and in good mechanical order, and comply with all legal requirements.
- Ensuring that there is a fire extinguisher in the vehicle.
- Ensuring that all road rules are complied with.
- Ensuring that all passengers are carried safely.

Responsibilities of All Cavalcade Participants on Wagon Trails

- Ensuring that the wagon is in sound mechanical condition.
- Carrying equipment to cope with any difficult terrain which might reasonably be expected.

Responsibilities of Cavalcade First Aid personnel

- Ensuring that your First Aid qualification is valid and current.
- Working with the Trail Boss to deal with all safety and health related incidents and matters.
- Working with the Trail Boss to deal with any injury situation, dealing with patient(s) as first priority, and advising on any necessary communications for outside help from ambulance. **NOTE** if **HELICOPTER** assistance is required it **must** be requested through the **PHONE 111** system. **If this procedure is not followed, we may be charged for helicopter assistance.**